



## **Saving files from Adobe Illustrator**

Revision 1.3  
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## Preparing & saving your document

After designing your Illustrator document BIG Images requires you do two things:

- 1) Outline all fonts
- 2) Embed all images

This will help eliminate any errors when transferring files from your computer to ours.

To outline all your fonts select “All” from the “Select” pull down menu (or type command-A on your keyboard).

Then select “Create Outlines” from the “Type” pull down menu. The results can be seen in figure 2.

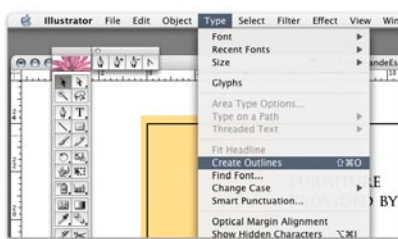


figure 1 - Create Outlines command

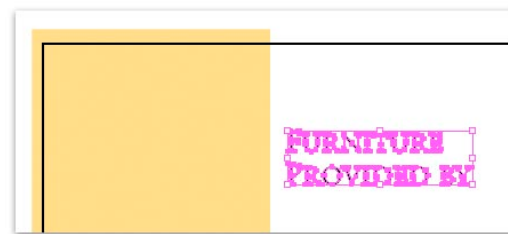


figure 2 - The results of Create Outlines: all your fonts have been made into paths.

Go to your Links pallet (available from the “Window” pull down). Select every image listed in the pallet, then click on the triangle in the upper right hand corner and select “Embed Image”. An icon will appear next to each image (as pictured in figure 3), telling you they are now embedded.

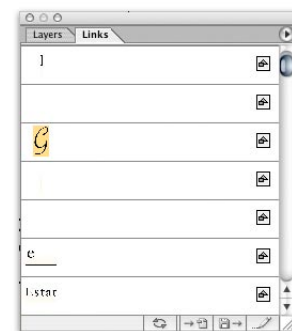


figure 3 - Links Pallet

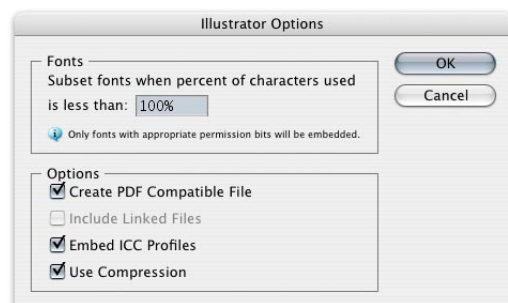


figure 4 - Illustrator Saving Options

Now it is time to save your Illustrator file for final output. Select “Save As...” from the “File” menu. From the dialogue box that appears be sure to select the Adobe Illustrator format, and click “Save”. Set your Illustrator Options to match figure 4.

## Saving as a PDF (.pdf)

To save as a PDF from Illustrator select “Save As...” from the “File” menu. Then select the Adobe PDF format and click “Save”.

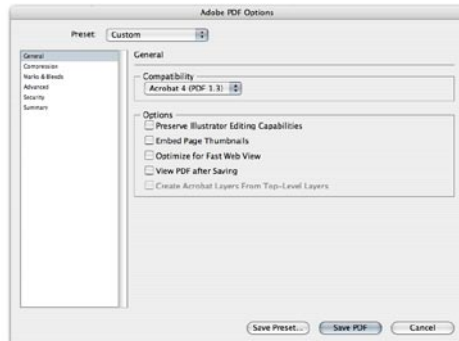


figure 5 - PDF General settings

The optimal resolution for our printers is 150 dpi, so if you designed your artwork at 100% (1" on your computer = 1" on paper) set the Compression settings as shown in figure 6. If you have designed your document using half scale (50%) you must set the Compression settings to 200%, or 300 dpi. If you designed at quarter scale (25%) you must set the Compression settings to 400%, or 600 dpi. Doing this will maintain 150 dpi when the image is scaled up to the final output size.

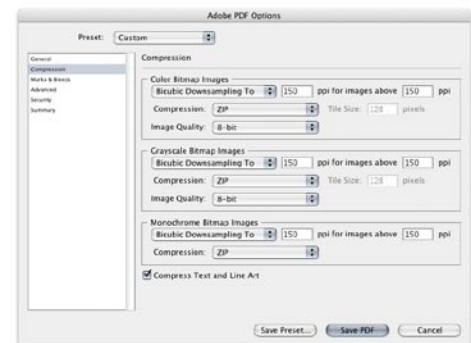


figure 6 - PDF Compression settings

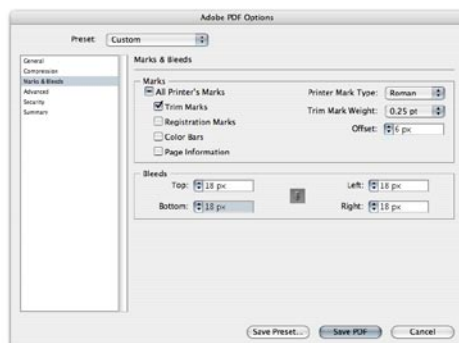


figure 7 - PDF Marks & Bleed settings

Under Advanced check Embed ICC Profiles, insuring color management is still in control of your colors. Make sure your Font options match fig 8 as well, reducing potential font errors.

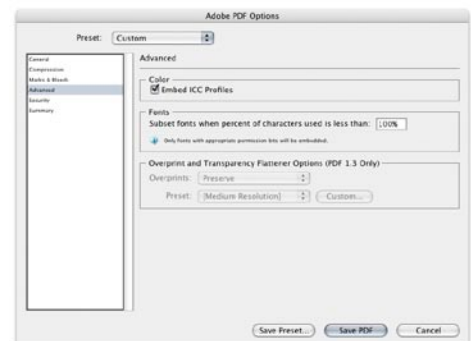


figure 8 - PDF Advanced settings

Do not set any security, click “Save PDF”.